

Mendham and Withersdale Village Hall Committee

- Hire Rates

(see also the 'Booking Form' and 'Terms and Conditions of Hire' documents)

The entire Hall building can be hired on an hourly basis at the following rates:

1. Local community Hirers *

** Being any person who:*

- *lives in the parish of Mendham*
- *is the parent or guardian of a child who attends Mendham Primary School*
- *is a member of any established Mendham and Withersdale organisation, or an organisation whose business is established and operated within the parish of Mendham*

a. Frequent Hirers – £6.00 per hour

Being any person/organisation that has 8 or more bookings within one calendar year

b. Occasional Hirers – £8.00 per hour

c. Day rate – £50 per day

Where the normal hourly rate of hiring for local community Hirers exceeds £50 the total hire charge can be capped at £50

2. Standard rate Hirers – £12.50 per hour

For single bookings made by a person/organisation which do not come within the categories above. Note that the day rate of £50 is not available for Standard rate Hirers.

The Committee may accept, at its discretion, bookings which do not fully fit the above Hirer categories, providing such bookings are deemed to be in the best interests of the village and/or the cause for which the bookings are made

Deposit

A deposit of £150 may be charged, at the discretion of the Hall Manager

Payment and Deposit

The hire fee and deposit (where relevant) will become due on acceptance of the booking and must be paid in full to secure the booking, before the hire commences

Booking Information

Should any information used in and supporting the booking process pertinent to the booking, be found to be incorrect, then the booking shall be cancelled with no return of any monies paid

Booking Confirmation

All bookings must be made in writing using the 'Booking Form' at the discretion of the Hall Manager. The Hall Manager will confirm your booking, raise an invoice and upon receipt of the full payment (cleared within the Committees' bank as necessary) the booking will be added to the Hall Booking Schedule.

Cancellations

Any booking cancelled within 7 days of the hire commencing, shall have the hire fee returned, less 50% for administration and lost revenue, at the discretion of the Hall Manager

The Hall Manager

(on behalf of the Mendham and Withersdale Village Hall Committee)